



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Decisions

TO BE TAKEN DURING JANUARY 2021

LANCASTER CITY COUNCIL

FORTHCOMING DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member with particular responsibility for Economic Recovery & Resilience	Viability Protocol Supplementary Planning Document	19 January 2021
Cabinet Member with particular responsibility for Economic Recovery & Resilience	Meeting Housing Need Supplementary Planning Document	19 January 2021
Cabinet Member with particular responsibility for Finance and Resources	Corporate Fees & Charges Policy Review 2021/22	19 January 2021
Cabinet Member with particular responsibility for Sustainable Economic Prosperity	Canal Quarter, Lancaster - Use of Reserves	19 January 2021
Cabinet Member with particular responsibility for Finance and Resources	Budget & Policy Framework Update	19 January 2021

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member with particular responsibility for Housing	Property Acquisitions through the Housing LATCo	19 January 2021
Cabinet Member with particular responsibility for Finance and Resources	Revised Economic Regeneration Investment Proposal	19 January 2021
Cabinet Member with particular responsibility for Housing	Mainway Future Vision	19 January 2021

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on the their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Halls Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Erica Lewis (Leader), Dave Brookes, Gina Dowding, Merv Evans, Kevin Frea, Tim Hamilton-Cox, Janice Hanson, Caroline Jackson, Jean Parr and Anne Whitehead

Kieran Keane
Chief Executive

Publication Date: 18 December 2020

Decision to be taken by Cabinet

ITEM FOR DECISION:	Viability Protocol Supplementary Planning Document
DIRECTORATE:	Director for Economic Growth and Regeneration
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Economic Recovery & Resilience
REASON KEY DECISION:	N/A
DECISION TO BE MADE:	The Viability Protocol Supplementary Planning Document sets out overarching principles for how the council will approach development viability, where this is a consideration as part of the planning process. It provides guidance on the details that should be included in Viability Appraisals and the councils approach to considering viability matters. The report will seek delegated authority to proceed with stakeholder consultation.
DATE OF CABINET MEETING	19 January 2021
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	Viability Protocol Supplementary Planning Document
OFFICER CONTACT DETAILS:	Fiona Clark, Planning Officer (Policy) fjclark@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Meeting Housing Need Supplementary Planning Document
DIRECTORATE:	Director for Economic Growth and Regeneration
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Economic Recovery & Resilience
REASON KEY DECISION:	N/A
DECISION TO BE MADE:	The Draft Meeting Housing Need Supplementary Planning Document explains how housing related policies in the Local Plan will be interpreted and provides guidance on the detail and criteria within those policies. The report will seek delegated authority to carry out consultation on the draft document.
DATE OF CABINET MEETING	19 January 2021
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	Meeting Housing Need Supplementary Planning Document
OFFICER CONTACT DETAILS:	Fiona Clark, Planning Officer (Policy) fjclark@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Corporate Fees & Charges Policy Review 2021/22
DIRECTORATE:	Director of Corporate Services
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance and Resources
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	A review of the existing policy will be undertaken, through which Cabinet can determine any specific aspects or areas for action, as appropriate.
DATE OF CABINET MEETING	19 January 2021
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Paul Thompson, Chief Financial Officer (Head of Finance & Section 151 Officer) Tel: 01524 582603 pthompson@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Canal Quarter, Lancaster - Use of Reserves
DIRECTORATE:	Director for Economic Growth and Regeneration
WARD:	Bulk Ward; Castle Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Sustainable Economic Prosperity
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	The report considers the route and approach to implementation of an area in the Canal Quarter known as Cooper's Fields, the area of city council interest dominated by the Upper and Lower St. Leonard's Gate surface car parking, bounded by Lodge Street, Alfred Street, Seymour Street / Edward Street and St Leonards Gate. Cabinet is asked to consider the approval of Reserve Funds to undertake the management and progression of an RIBA competition to select the preferred architectural design team to work on the project.
DATE OF CABINET MEETING	19 January 2021
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Paul Rogers, Senior Regeneration Officer Tel: 01524 582334 progers@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Budget & Policy Framework Update
DIRECTORATE:	Director of Corporate Services
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance and Resources
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	As part of the current budget and planning process, issues that will require key decisions to be taken will arise.
DATE OF CABINET MEETING	19 January 2021
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Paul Thompson, Chief Financial Officer (Head of Finance & Section 151 Officer) Tel: 01524 582603 pthompson@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Property Acquisitions through the Housing LATCo
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
DIRECTORATE:	Deputy Director for Communities and the Environment, Director for Economic Growth and Regeneration
WARD:	Harbour Ward; Heysham North Ward; Poulton Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Housing
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	This report will seek approval to take forward a programme of housing acquisitions through the proposed Housing LATCo which was approved by Cabinet in October 2020.
DATE OF CABINET MEETING	19 January 2021
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Kathy Beaton, Housing Strategy Officer Tel: 01524 582724 KBeaton@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Revised Economic Regeneration Investment Proposal
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
DIRECTORATE:	Director for Economic Growth and Regeneration
WARD:	Bulk Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance and Resources
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To consider the additional statutory and city council policy fit of an asset acquisition previously approved by Cabinet as being in line with the emerging Capital Investment Strategy, but which is currently pending exchange of contracts and completion of purchase. The current policy position fit, options analysis, including risk assessment and officer preferred option, is set out in the exempt report.
DATE OF CABINET MEETING	19 January 2021
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Paul Rogers, Senior Regeneration Officer Tel: 01524 582334 progers@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Mainway Future Vision
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
DIRECTORATE:	Director for Communities and the Environment
WARD:	Skerton East Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Housing
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Authorisation to proceed with refurbishment or regeneration project
DATE OF CABINET MEETING	19 January 2021
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Andrew Whittaker, Asset Manager, Environmental Services Tel: 01524 582443 awhittaker@lancaster.gov.uk

